The Watergate Theatre Company CLG

Annual Report and Financial Statements

for the financial year ended 31 December 2020

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# The Watergate Theatre Company CLG DIRECTORS AND OTHER INFORMATION

Directors

Seamus Reade
Fidelis Doherty
Ián Hamilton
Joe Reidy
Breda Cashe
Andrew McGuinness

Medb Lambert
Dermot Gaynor

**Company Secretary** 

Seamus Reade

Company Number

199375

**Charity Number** 

20030179

Registered Office and Business Address

The Watergate Theatre

The Watergate Kilkenny Ireland

**Auditors** 

Noel Ryan & Co 8 Vicar Street

Kilkenny

Republic of Ireland

## The Watergate Theatre Company CLG DIRECTORS' REPORT

for the financial year ended 31 December 2020

The directors present their report and the audited financial statements for the financial year ended 31 December 2020.

The Watergate Theatre traded as planned from January to early March 2020. By the end of February 2020 projected and budget P&L targets were being exceeded. On March 12th,in response to the Covid-19 Pandemic the theatre closed its doors to audiences and core staff maintained contact with audiences via social media, transacted refunds, transfers and voucher conversion for ticket holders, re-scheduled the artistic programme and maintained the building. As soon as government subsidies were announced, the Watergate applied and was approved for the Temporary Wage Subsidy Scheme (TWSS). This subsidised wages from April 2020 to the end of August 2020.In September, the TWSS was replaced with the Employers Wage Subsidy Scheme and this continued until the end of 2020.

Throughout the 2020 pandemic lockdown months, the Watergate commissioned a number of pieces of work by Kilkenny based professional artists and filtered as much money as possible out to the artists throughout 2020.

Kilkenny County Council paid a subvention of €154,000 and of this, €139,000 was received in 2020 with the balance of €15,000 being paid in early 2021. The full €154,000 is accounted for in the 2020 accounts.

The Theatre is taking a cautious approach to all spending while prioritising the channelling of funding and employment opportunities for professional artists. The company directors were pleased that the financial year allowed the company to fulfil its strategic remit and end the year with a healthy surplus.

The Company is limited by guarantee not having a share capital.

#### Financial Results

The surplus/(deficit) for the financial year after providing for depreciation amounted to €93,217 (2019 - €(1,052)).

At the end of the financial year, the company has assets of €396,140 (2019 - €234,784) and liabilities of €408,759 (2019 - €340,620). The net liabilities of the company have decreased by €93,217.

#### **Directors and Secretary**

The directors who served throughout the financial year were as follows:

Seamus Reade
Fidelis Doherty
Ian Hamilton
Joe Reidy
Breda Cashe
Andrew McGuinness
Medb Lambert
Dermot Gaynor

The secretary who served throughout the financial year was Seamus Reade.

In accordance with the Constitution, the directors retire by rotation and, being eligible, offer themselves for reelection.

#### Future Developments

The company plans to continue its present activities and once Covid restrictions are lifted, welcome customers back to the Theatre. Employees are kept as fully informed as practicable about developments within the business.

#### Post Balance Sheet Events

There have been no significant events since the Balance Sheet date.

#### **Auditors**

The auditors, Noel Ryan & Co have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

# The Watergate Theatre Company CLG DIRECTORS' REPORT

for the financial year ended 31 December 2020

#### **Accounting Records**

To ensure that adequate accounting records are kept in accordance with sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at The Watergate Theatre, The Watergate, Kilkenny.

Signed on behalf of the board

Direct

Date: 293 2

## The Watergate Theatre Company CLG DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2020

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board

Direc**t**o

Date: 29/3/21

## INDEPENDENT AUDITOR'S REPORT

## to the Members of The Watergate Theatre Company CLG

## Report on the audit of the financial statements

#### Opinion

We have audited the financial statements of The Watergate Theatre Company CLG ('the company') for the financial year ended 31 December 2020 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2020 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

- Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised
- Our repsonsibilities and the responsibilities of the directors with repsect to going concern are described in the relevant sections of this report.

#### Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014. We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

## Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

# INDEPENDENT AUDITOR'S REPORT to the Members of The Watergate Theatre Company CLG

#### Respective responsibilities

#### Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 9, which is to be read as an integral part of our report.

The purpose of our audit work and to whom we owe our responsibilities

March 2021

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Noel Ryan

for and on behalf of NOEL RYAN & CO

8 Vicar Street

Kilkenny

Republic of Ireland

Date:

## The Watergate Theatre Company CLG APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT

#### Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and
  whether the financial statements represent the underlying transactions and events in a manner that achieves fair
  presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

# The Watergate Theatre Company CLG INCOME AND EXPENDITURE ACCOUNT

for the financial year ended 31 December 2020

	Notes *	2020 <sup>-</sup> €	2019 €
	MOTES	e	6
Income		533,233	930,886
Expenditure		(440,016)	(931,938)
Surplus/(deficit) before tax		93,217	(1,052)
Tax on surplus/(deficit)		·	14:
Surplus/(deficit) for the financial year	14	93,217	(1,052)
Total comprehensive income	Á,	93,217	(1,052)

# The Watergate Theatre Company CLG BALANCE SHEET

as at 31 December 2020

8	Notes <sup>1</sup>	2020 €	2019 €
Fixed Assets Tangible assets	7	221,466	179,688
, angles seeds		-	-
Current Assets			
Debtors	8	82,643	16,534
Cash at bank and in hand		92,031	38,562
4		174,674	55,096
Creditors: Amounts falling due within one year	9	(169,660)	(160,899)
Net Current Assets/(Liabilities)		5,014	(105,803)
Total Assets less Current Liabilities		226,480	73,885
Amounts falling due after more than one year	10	(239,099)	(179,721)
Net Liabilities		(12,619)	(105,836)
+		Į=	
Reserves	4.4	00.040	33,216
Capital reserves and funds	14	33,216	(139,052)
Income and expenditure account	14	(45,835)	(139,032)
Equity attributable to owners of the company		(12,619)	(105,836)

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the board on 29 3 2 and signed on its behalf by:

# The Watergate Theatre Company CLG RECONCILIATION OF MEMBERS' FUNDS as at 31 December 2020

9	#	Retained deficit	Capital contribution reserve	Total
		€	€	€
At 1 January 2019		(138,000)	33,216	(104,784)
Deficit for the financial year		(1,052)		(1,052)
At 31 December 2019		(139,052)	33,216	(105,836)
Surplus for the financial year		93,217	•	93,217
At 31 December 2020		(45,835)	33,216	(12,619)

for the financial year ended 31 December 2020

#### 1. GENERAL INFORMATION

The Watergate Theatre Company CLG is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the company is The Watergate Theatre, The Watergate, Kilkenny, Ireland which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the year ended 31 December 2020 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

#### Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014 and Section 1A of FRS 102.

#### Income

Turnover comprises income from grants and sales of tickets for performances.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Land and buildings freehold Plant and machinery Fixtures, fittings and equipment 2% Straight line
15% Straight line

15% Straight line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

#### Trade and other debtors

Trade and other debtors are recognised at cost.

#### **Borrowing costs**

Borrowing costs are recognised in profit or loss in the period in which they are incurred.

#### Trade and other creditors

Trade and other creditors are recognised at cost.

#### **Employee benefits**

The company operates a defined contribution pension scheme.

#### Taxation and deferred taxation

The company has Charitable Tax Status. The CHY number is 11206.

continued

for the financial year ended 31 December 2020

#### Government grants

Capital grants received and receivable are treated as deferred income and amortised to the Income and Expenditure Account annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the Income and Expenditure Account when received.

#### Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the Balance Sheet date.

#### 3. DEPARTURE FROM COMPANIES ACT 2014 PRESENTATION

The directors have elected to present an Income and Expenditure Account instead of a Profit and Loss Account in these financial statements as this company is a not-for-profit entity.

#### 4. GOING CONCERN

These accounts have been prepared on a Going Concern basis. The Watergate Theatre has been primarily closed to the public since March 2020 due to Covid 19. The Directors believe that the Company has sufficient income from Arts Council grants and Kilkenny County Council support to continue operating for the forseeable future. Accordingly, the Directors are satisfied that it is appropriate to adopt the going concern basis in preparing the Annual Report and Accounts.

5.	OPERATING SURPLUS/(DEFICIT)	2020	2019
	Operating surplus/(deficit) is stated after charging/(crediting):	€	€
	Depreciation of tangible fixed assets	52,512	38,928
	Amortisation of Government grants	(50,443)	(37,045)

#### 6. EMPLOYEES

The average monthly number of employees, including directors, during the financial year was 8, (2019 - 12).

			,	2020 Number	2019 Number
	Administration			8	12
7.	TANGIBLE FIXED ASSETS				
w		Land and buildings freehold	Plant and machinery	Fixtures, fittings and equipment	Total
	Cost	€	€	<i>f</i> €	€
	At 1 January 2020 Additions	42,259 -	512,078	292,958 94,290	847,295 94,290
	At 31 December 2020	42,259	512,078	387,248	941,585
	Depreciation	2			
	At 1 January 2020	42,259	403,667	221,681	667,607
	Charge for the financial year	<u> </u>	20,852	31,660	52,512
	At 31 December 2020	42,259	424,519	253,341	720,119
	Net book value	1).	-		
	At 31 December 2020	-	87,559	133,907	221,466
	At 31 December 2019	* 2 =	108,411	71,277	179,688

continued

for the financial year ended 31 December 2020

וטו נווו	e ilitariciai year ended 31 December 2020			
8.	DEBTORS	4	2020 €	2019 €
	Other debtors Prepayments		82,643	16,534
	F *		82,643	16,534
9.	CREDITORS Amounts falling due within one year		2020 €	2019 .€
	Amounts owed to credit institutions Trade creditors Taxation Advance ticket sales Accruals	01 L1X	(20) 586 9,315 66,840 92,939 ———————————————————————————————————	780 11,220 25,925 109,430 13,544 ———————————————————————————————————
10.	CREDITORS Amounts falling due after more than one year		2020 €	2019 €
	Government grants (Note 11)		239,099	179,721
		¥		
11.	GOVERNMENT GRANTS DEFERRED	E E	2020 €	2019 €
	Capital grants received and receivable At 1 January 2020 Increase in financial year	8 8 9	581,143 109,821	497,442 83,701
	At 31 December 2020		690,964	581,143
×	Amortisation At 1 January 2020 Amortised in financial year		(401,422) (50,443)	(364,377) (37,045)
	At 31 December 2020		(451,865)	(401,422)
	Net book value At 31 December 2020		239,099	179,721
	At 1 January 2020		179,721	133,065

continued

for the financial year ended 31 December 2020

12. State Funding

Agency

**Arts Council** 

Government Department

Arts Council

Grant Programme

Core and Artistic purposes

Purpose of the Grant

Funding of core and artistic purposes

Term

Annual

Total Fund

€82,000

Expenditure

€82,000

Fund deferred or due at financial year end

Received in the financial year

€82,000

Capital Grant

Revenue Grant

Restriction on use

Unrestricted

Agency

Kilkenny County Council

Government Department

Local Authority

Grant Programme

Purpose of Grant

Funding towards to the day to day operations of the theatre

Term

Annual

Total Fund

€139,000

Expenditure

€154,000

Fund deferred or due at financial year end €15,000

Received in the financial year

€139,000

Captial Grant

Revenue Grant

Restriction on use

Unrestricted

continued

for the financial year ended 31 December 2020

Agency

Kilkenny Council

Government Department

Local Authority

Grant Programme

Purpose of Grant

Capital equipment

Term

Total Fund

€89,321

Expenditure

€21,678

Fund deferred or due at financial year end

€89,321

Received in the financial year

€89,321

Capital Grant

Revenue Grant

Restriction of use

Restricted

Agency

Government

Government Department

Arts Council

**Grant Programme** 

Capacity Building Support Scheme

Purpose of Grant

Refurbishment works

Term

2021

Total Fund

€20,500

Expenditure

€0

Fund deferred or due at financial year end €20,500

Received in the financial year

€20,500

Captial Grant Restriction on use Captial Grant

Restricted - refurbishment works

continued

for the financial year ended 31 December 2020

Agency

Kilkenny County Council

Government Department

Local Authority

Grant Programme

Restart Grant

Purpose of Grant

Covid-19 Business re-start grant

Term

2020

Total Fund

€19,771

Expenditure

€19,771

Fund deferred or due at financial year end  $\ \ \, \in \! 0$ 

Received in the financial year

€19,771

Captial Grant

Revenue Grant

Restriction on use

Covid-19

Agency

Government

Government Department

Revenue Commissioners

Grant Programme

**TWSS** 

Purpose of Grant

Government wage support scheme

Term

March - August 2020

Total Fund

€57,111.36

Expenditure

€52,284.66

Fund deferred or due at financial year end €4,826.70 Received in the financial year

€57,111.36

Captial Grant

Revenue

Restriction of use

Employee wage supports

continued

for the financial year ended 31 December 2020

Agency

Governement

Government Department

Revenue Commissioners

Grant Programme

**EWSS** 

Purpose of Grant

To provide support to Employers negatively impacted by

Covid-19

Term

Monthly

Total Fund

€26,865.50

Expenditure

€26,865.50

Fund deferred or due at financial year end

Received in the financial year

€26,865.50

€0

Captial Grant

Revenue Grant

Restriction of use

Towards wage costs

Agency

Government

Government Department

**CKLP** 

Grant Programme

Purpose of Grant

Upgrading of projectors

Term

2020

Total Fund

€67,643

Expenditure

€67,643

Fund deferred or due at financial year end €67,643

Received in the financial year

€0

Capital Grant

Capital

Restriction on use

Upgrade works

#### 13. **STATUS**

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding € 2.

for the financial year ended 31 December 2020

continued

#### 14. RESERVES

e.	Income an expenditure accoun	e contribution	Total
	•	€	€
At 1 January 2020 Surplus/(deficit) for the financial year Capital contribution	(139,052 93,217	<del>-</del>	(105,836) 93,217
At 31 December 2020	(45,835	33,216	(12,619)

In the event of a sudden closure of the Theatre, Kilkenny County Council has agreed to meet any deficit which may arise between the actual bank balance and advanced ticket sales refundable to customers.

#### 15. CAPITAL COMMITMENTS

The company had no material capital commitments at the financial year-ended 31 December 2020.

### 16. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the financial year-end.

## 17. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 29/63/21